

## Elmwood Family Doctors: Patient Participation Group

### Minutes of Patient Participation Group (representing Holmfirth & Meltham Sites) 6<sup>th</sup> July via Zoom

**Present:** Dr David Hughes, Sue Johnson, Linda Blanchard, Janet Clapham, Stephanie Jameson, Sue Cran, Jane Lockwood

**Apologies:** Anne Little, David Brown, Les Thomas

	Item	
	<b>Minutes from previous meeting: N/A</b>	
<b>Responsive</b>	<b>Patient Survey</b> The PPG discussed the results of the patient survey.	
<b>Safe</b>	<b>Covid vaccination.</b> The PPG were informed of the progress of the campaign and that were still awaiting guidance on the boosters in the Autumn.  <b>NHS Digital opt out – 1<sup>st</sup> September.</b> NHS Digital has developed a new way to collect data held in medical records of patients, called the General Practice Data for Planning and Research data collection. Data is anonymised (pseudonymisation) so that individuals cannot be identified. If patients are not happy to share their data for NHS planning and research, they can opt out. Type 1 opt out can be downloaded from the practice website and is for primary care, a type 2 opt out should be done using an online form from NHS Digital, and is associated with data kept by secondary care providers.	
<b>Effective</b>	<b>Extended Access</b> - PPG members were asked if they had any feedback for Extended access appointments, members continue to be happy with the range of appointments available.  <b>Telephones</b> – Update given regarding a new telephone system at Elmwood, which we are hoping to be in place by November. Has the ability to monitor how busy the practice is at peak times and react to this. It also has better call waiting.	
<b>Caring</b>	PCN – care coordinators were discussed and what their role involves, acting as advocates for patients that require support with their care plans and navigating the hospital system where they may have multiple appointments.	
<b>Well – Led</b>	PPG – new chairs – Anne Little and Linda Blanchard have kindly agreed to chair the PPG as a joint role  CCG - new Kirklees CCG - new chairs: Dr Khalid Naeem and Dr Razwan Ali Care citizens panel – looking at delays in treatment in secondary care	

	<p>It was discussed whether Meltham Village Surgery could be used for future meetings. Dr Hughes felt the space is better at Holmfirth, as the room is bigger.</p> <p>Next agenda – to discuss reinvigorating the membership, reviewing age / and Meltham based patients</p>	
<b>12.</b>	<b>Next Meeting : 14<sup>th</sup> September 2021</b>	